

Arlington Park and Recreation Board

Liability / Potential Revenue / Access Easements / Maintenance Requirements / Removal Costs

- These will be addressed in any use, license or lease agreement negotiated in conjunction with the City Attorney's Office and Real Estate Services.

Zoning

- Zoning varies for each park. Therefore this issue shall be evaluated on an individual basis to verify compliance with the most current ordinances.

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- Attached wireless communication facilities shall be of a color that matches the color of the supporting structure to the greatest extent to minimize visual impacts. **Support Structure** – An existing building or other structure to which an antenna is or will be attached.

Lighting

- Except as required by the FAA, artificial lighting of wireless communications towers shall be prohibited. Security lighting for equipment shelters or cabinets and other on-the-ground auxiliary equipment, if required, must be shielded to keep direct light within the site boundaries.

Screening & Landscaping

- A landscaping and screening plan shall be submitted with all new support tower applications for the Parks and Recreation Department's review. Towers shall be screened with vegetation appropriate to the site. Such vegetation shall consist of a mix of native tree species and indigenous shrubs, and be eighty (80) percent opaque year-round. A minimum one-year warranty period on all planted material will be required.
- If required by the Wireless Communication Provider (WCP), support towers and associated structures shall be fully enclosed within a six (6)-foot tall, gated and locked security fence. A minimum six (6) foot tall landscape buffer shall be established surrounding the enclosure. Irrigation must be provided for all landscaping that is installed.
- Minimum required fence material should be black vinyl coated chain link. However, the Parks and Recreation Department reserves the right to require other materials such as wood, wrought iron or CMU block in order to blend with the existing environment.
- A roof or covering of the equipment enclosure may be required depending upon the location of the enclosure within the park.

Wireless Communication Facility (WCF - Any un-staffed facility for the transmission and/or reception of radio frequency signals for the provision of wireless communications)

- If necessary, the structure required to house wireless communications equipment shall not exceed a height of eight (8) feet.
- WCP will be responsible for all costs associated with electrical and phone service connection fees required for the operation of their facility.

Construction Area

- It will be the responsibility of the WCP to re-establish vegetation in any area disturbed during construction/installation. This includes but is not limited to the pole, vault and any fiber optic conduit that may be installed.
- All supporting utility infrastructure shall be underground, unless otherwise agreed to, and be buried at a minimum 18" in depth.

Fixtures

- If sports field lighting fixtures are to be immediately installed on the pole, WCP will be responsible for any and all construction and/or installation-related fees that may be required, per City specification.
- WCP will be responsible for purchasing lighting fixtures, circuits, wiring and electrical panel for that particular pole, per City specification.

Cell Tower Guidelines

These guidelines are meant to provide Parks staff and wireless communication providers with specific criteria that the Parks Board will use in their assessment of any proposed cell tower construction and lease agreement on park property. Following these guidelines, however, does not ensure Park Board approval. A site plan showing the location of all proposed construction activity and a copy of the lease agreement must be placed on the Park Board's meeting agenda as an action item for the Board's consideration.

Park Benefit

- The park in which a cell tower agreement is proposed shall receive some significant and highly visible benefit such as a new playground (as determined by Park staff). Any funds received as annual lease payments should be used to supplement the Department's Capital Maintenance Fund and allocated through the annual budgeting process.

Preferred Locations

- Baseball/softball fields
- Soccer fields
- Multi-purpose athletic fields
- Maintenance facilities/compounds.

While the above locations are preferred locations, other sites may also be considered.

Exact locations in the above preferred areas shall be reviewed for, but not be limited to, the following:

- Ease of access
- Secondary uses such as ballfield or area lighting
- Impacts to park aesthetics
- Compliance with the Height Setback Envelope zoning ordinance.

Pole

- Maximum height shall be in compliance with standards established by the Zoning Ordinance of the City of Arlington.
- Pole should be a free standing monopole telecommunication tower with a concrete support base capable of supporting, at minimum, two (2) cellular or PCS providers, and made to meet our current pole construction standard unless pole is not supporting athletic light fixtures. It can be constructed of other material as approved by City, and in accordance with all applicable, FAA, FCC, and other federal, state, and local codes and standards.
- City reserves the right to lease additional space on pole to other wireless providers. All additional lease agreements shall also be reviewed by the Parks Board.

Color

- Unless otherwise required, all wireless communication poles shall have a non-glare finish and blend with the natural background.